



ORBIT TVET COLLEGE

REQUEST FOR QUOTATION NO REQ 35366: GUEST HOUSE RENOVATIONS AT ORBIT TVET COLLEGE – MANKWE CAMPUS.

1. INVITATION

ORBIT TVET College – Mankwe Campus invites service providers to submit a written price quotation/proposal for guest house renovations.

- 1.1 The quotation must be valid for 30 calendar days.
- 1.2 All prices should be VAT inclusive.
- 1.3 **Compulsory briefing session will be held on Tuesday, 31 March 2026 at 10H00am at ORBIT TVET College – Mankwe Campus, MOGWASE, 0314.**
- 1.4 Closing date of proposal is on **Thursday, 09 April 2026 at 11H00am.**

Quotations must be emailed to: scm@orbitcollege.co.za, Marked **REQ 35366: GUEST HOUSE RENOVATIONS AT ORBIT TVET COLLEGE – MANKWE CAMPUS.**

Failure to submit to the above stated e-mail address will automatically disqualify your proposal/quotation.

1.5 **All enquiries must be directed to:**

Mr Clifford Sebopelo
Tel 014 597 5500
Email csebopelo@orbitcollege.co.za

2. STATUTORY NON-TECHNICAL MANDATORY REQUIREMENT

- 2.1 Valid Tax Compliance status Certificate – Pin Issued
- 2.2 CIDB Grading of 1GB or Higher.
- 2.3 Completed and Signed SBD 4 Form (Bidder's Disclosure)
- 2.4 Previous Experience on a Similar Project (**One Contactable Reference Letter**)
- 2.5 BBBEE Certificate (Sworn Affidavit of BBBEE Status Level or SANAS BBBEE Certificate)

2.5.1 TO QUALIFY FOR PREFERENTIAL POINTS

Should you be recommended, you will be expected to submit an Original Sworn Affidavit of BBBEE Status Level or Original Certified Copy of a BBBEE certificate issued.

3. TERMS AND CONDITIONS

- 3.1 No late submissions will be accepted.
- 3.2 Quotations should only be submitted to: scm@orbitcollege.co.za.

(Failure to submit to the above stated e-mail address will automatically disqualify your proposal/quotation)

3.3 Service Provider should note that should they be recommended to render the service needed they will be required to complete the College database form obtainable from the College website (www.orbitcollege.co.za) in order for the College to issue official Purchase Order from the College system.

4. EVALUATION CRITERIA

4.1 Price and Preferential Procurement

The quotations will be evaluated on the 80/20 basis, where 80 points will be assigned for the lowest price and the 20 points based on the Preferential Procurement Status level Certificates

Req no : 35366

| ORBIT COLLEGE MANKWE CAMPUS (GUEST HOUSE 1 & 2 RENOVATION) | | | |
|---|----------|------|--------|
| DESCRIPTION | QUANTITY | RATE | AMOUNT |
| <p>SECTION NO 1</p> <p>BILL NO. 1</p> <p>PRELIMINARIES</p> <p>All prices/rates to be net, excluding Value Added Tax</p> <p>General</p> <p>The agreement is to be the JBCC Series 2000 Principal Building Agreement (Edition 4.1) prepared by the Joint Building Contracts Committee, March 2005</p> <p>i)</p> <p>The preliminaries are to be the JBCC Series 2000 Preliminaries prepared by the Joint Building Contracts Committee, March 2005 edition and shall be deemed to be incorporated herein</p> <p>ii)</p> <p>Where standard clauses or alternatives are not entirely applicable to this contract such modifications, corrections or supplements as will apply are given under each relevant clause heading</p> <p>iv)</p> <p>Tenderers are referred to the abovementioned documents for the full intent and meaning of each clause thereof (hereinafter referred to by heading and clause number only) for which such allowance must be made as may be considered necessary</p> <p>iii)</p> <p>Where any item is not relevant to this specific contract such item is marked N/A (signifying "not applicable")</p> <p>v)</p> <p>If Alternative A as set out in clause B10.3 hereinafter is to be used for the adjustment of the preliminaries each item priced is to be allocated to one or more of the three categories, where "F" denotes a fixed amount (amount not to be varied), "V" denotes an amount variable in proportion to value and "T" denotes an amount in proportion to time</p> <p>vi)</p> <p>Any reference to the words "Tender" or "Tenderer" herein and/or in any other documentation shall be construed to have the same meaning as the words "Bid" or "Bidder"</p> <p>vii)</p> | | | |

Clause 1.1 Definition of "Interest" is amended by replacing it with the following: "Interest" means the interest rates applicable on this contract, whether specifically indicated in the relevant clauses or not, will be the rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No. 1 of 1999).

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Fixed

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Clause C8 - Occupational Health and Safety Act The contractor shall comply with all the requirements set out in the Construction Regulations, 2003 issued under the Occupational Health and Safety Act, 1993 (Act No 85 of 1993). It is required of the contractor to thoroughly study the latest Health and Safety Specification that must be read together with and is deemed to be incorporated under this Section of the bills of quantities / lump sum document. The contractor must take note that compliance with the Occupational Health and Safety Act, Construction Regulations and Health and Safety Specification is compulsory. In the event of partial or total non-compliance, the principal agent, notwithstanding the provisions of clause A31.0 of Section A or any other clause to the contrary, reserves the right to delay issuing any progress payment certificate until the contractor provides satisfactory proof of compliance. The contractor shall not be entitled to any compensation of whatsoever nature, including interest, due to such delay of payment.

Provision for pricing of the Occupational Health and Safety Act, Construction Regulations and Health and Safety Specification is made under this clause and it is explicitly pointed out that all requirements of the aforementioned are deemed to be priced hereunder and no additional claims in this regard shall be entertained.

Fixed

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ORBIT COLLEGE MANKWE CAMPUS (GUEST HOUSE 1 & 2 RENOVATION)

| DESCRIPTION | UNIT | QTY | RATE | AMOUNT |
|---|------|-----|------|--------|
| SECTION NO.2 | | | | |
| BILL NO. 1 | | | | |
| ALTERATIONS | | | | |
| PREAMBLES | | | | |
| <p>The General Preambles for Trades (2017 edition) as published by the Association of South African Quantity Surveyors shall be deemed to be included in these bills of quantities and no claims arising from brevity of description of items fully described in the said General Preambles will be entertained</p> | | | | |
| <p>The following "Supplementary Preambles" are incorporated in this bill to satisfy the requirements of the project and shall take precedence over the provisions of the said General Preambles</p> | | | | |
| SUPPLEMENTARY PREAMBLES | | | | |

Contractor shall visit the site and satisfy himself as to the nature and extent of the work to be done and the value of the materials contained in the buildings or portions of the buildings to be demolished. No claim for any variations of the contract sum in respect of the nature and extent of the work or of inferior or damaged materials will be entertained

Old materials to become property of the Contractor:
Old materials from alterations, except where described as to be re-used or handed over, become the property of the Contractor, who must allow credit for same in the last item of the "Alterations" trade

Old materials to be carted away: Old materials from the alterations, except where described as to be re-used or handed over, as well as all rubbish, etc must be regularly carted from the site and not be allowed to accumulate on or around the site

Old materials to be re-used: None of the old materials are to be used for new work, except where specifically described as being set aside for re-use

Handing over of materials: Where certain materials or articles from demolitions or alterations are described as to be "handed over to the Employer", it shall be taken to mean "handed over by the Contractor to the Principal Agent" and such materials or articles shall be properly stored by the Contractor until handing over thereof and shall include all necessary transport The Contractor must obtain an official receipt from the Principal Agent listing the materials or articles and dates of handing

He shall provide proper protection and provide, erect and remove when directed, any temporary tarpaulins that may be necessary during the progress of the works, all to the satisfaction of the Principal Agent

Water supply pipes and other piping that may be encountered and found necessary to disconnect or cut, shall be effectually stopped off or grubbed up and removed, and any new connections that may be necessary shall be made with proper fittings, to the satisfaction of the

With regard to building up of openings in existing walls, cement screeds and pavings, granolithic, tops of walls, etc shall be levelled and prepared for raising of

Principal Agent Doors, fanlights, fittings, frames, linings, etc which are to be re-used shall be thoroughly overhauled before refixing, including taking off, easing and rehangng, cramping up, re-wedging as required and making good cramps, dowels, etc and easing, oiling, adjusting and repairing ironmongery as necessary, replacing any glass damaged in removal or subsequently and stopping up all nail and screw holes with tinted plastic wood to match timber, unless otherwise described Re-painting or re-varnishing is given separately Prices for taking out of doors, windows, etc shall include for removal of all beads, ironmongery, etc Prices for taking out and removing doors and frames shall include for removing architraves, ironmongery, door stops, cabin hooks, etc and making good floor and wall finishes to match existing

Making good of finishes shall include making good of the brick and concrete surfaces onto which the new finishes are applied, where necessary The Contractor will be required to take all dimensions affecting the existing buildings on the site and will be held solely responsible for the accuracy of all such dimensions where used in the manufacture of new items (e.g.doors, windows, fittings, etc) Hazardous materials: Demolitions of buildings, services, external works, site services, etc are to include for the safe removal and disposal of asbestos or asbestos products or other hazardous materials by approved Registered Specialists

TEMPORARY BARRIERS, SCREENS, ETC.

Note: All temporary barriers and tunnels are to be marked up by the contractor on a drawing which is to be submitted to the Quantity Surveyor on a monthly basis to substantiate the Contractor's claim. No payment will be made for either first time erection or dismantling and re-erection of these barriers without this documentation.

Temporary hoarding 2700mm high to Principal Agent's approval covered on one side with gypsumboard or similar panels and finished with two coats interior quality PVA emulsion paint on one side including corners, ends, etc.

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| | | | |
|---|---|----|------|
| 2 | Temporary hoarding 3600mm high to Principal Agent's approval covered on one side with gypsumboard or similar panels and finished with two coats interior quality PVA emulsion paint on one side including corners, ends, etc. | m | 7 |
| 3 | Carefully take down temporary barriers as described and re-erect in a similar position. | m | 14 |
| 4 | Extra over temporary partition for a lockable 40mm semi-solid flush door size 813 x 2032mm high including frame, etc | No | 1.00 |
| Taking over and removing the following ironmongery | | | |
| 5 | Four lever lockset and furniture. | No | 9 |
| 6 | Hinges | No | 1 |
| PREPARATORY WORK TO EXISTING SURFACES | | | |
| Preparatory work to existing surfaces: | | | |
| 7 | Careful preparation of existing surfaces for repainting, including cleaning, removal of loose/flaking paint, sanding, filling minor cracks and defects, and applying one coat of appropriate primer/sealer where necessary, complete as per specifications | m2 | 1041 |
| 8 | Careful removal and disposal of existing waterproofing membrane/material from concrete roof slab, including scraping, chipping, and cleaning of surface to expose bare concrete, all as required for preparation to receive new waterproofing system, complete and as specified | m2 | 9 |
| SECTION NO.3 | | | |
| BILL NO.1 | | | |
| WATERPROOFING | | | |
| PREAMBLES | | | |

The General Preambles for Trades (2017 Edition), as published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said General Preambles will be entertained. The following "Supplementary Preambles" are incorporated in this bill to satisfy the requirements of the project and shall take precedence over the provisions of the said General Preambles.

SUPPLEMENTARY PREAMBLES

Waterproofing

waterproofing of roofs, basements, etc shall be laid under a ten year guarantee. Waterproofing to roofs shall be laid to even falls to outlets etc with necessary ridges, hips and valleys. Descriptions of sheet or membrane waterproofing shall be deemed to include additional labour to turn-ups and turn-downs

DAMP PROOFING OF ROOFS, WALLS, AND FLOORS, ETC.

Supply and apply new waterproofing system to concrete roof slab, comprising primer coat, two-layer torch-on bituminous membrane (4 mm thick), including all laps, upstands, outlets, sealing, detailing at penetrations, and protection layer where required, complete and in accordance with manufacturer's specifications and project requirements

| | | | | | |
|---|----------------|----------------|---|--|--|
| 1 | On roofs slab. | m ² | 9 | | |
|---|----------------|----------------|---|--|--|

JOINT SEALANTS ETC

White silicone sealing compound including backing cord, bond breaker, primer, etc

| | | | | | |
|---|---|---|----|--|--|
| 2 | 10 x 15mm In expansion joints including raking out of expansion joint filler as necessary | m | 36 | | |
|---|---|---|----|--|--|



SECTION NO.3

BILL NO.2

CARPENTRY AND JOINERY

PREAMBLES

The General Preambles for Trades (2017 Edition), as published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said General Preambles will be entertained. The following "Supplementary Preambles" are incorporated in this bill to satisfy the requirements of the project and shall take precedence over the provisions of the said General Preambles.

SUPPLEMENTARY PREAMBLES

Fixing:

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins, or to be shot-pinned, to brickwork or concrete. Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 500mm centres, and where described as "bolted", the bolts have been given separately elsewhere.

Joinery:

Descriptions of frames shall be deemed to include frames, transoms, mullions, rails, etc.

Descriptions of hardwood joinery shall be deemed to include pelleting of bolt holes.

Sizes:

Sizes are nominal and the Contractor shall make allowance in his prices for minor variances in stated finished sizes of timber doors, door members, door frames, architraves, etc.

Prices

Prices for all joinery work are to include for general framing, housing and notching, arris rounded angles, glueing, blocking, planting on, screwing, adhesives, dowels, pellets, cross tongues, screws and nails and setting up complete and also for all square cutting and waste. Tops shall be secured with metal or hardwood buttons.

DOORS, ETC

Semi-solid flush doors with hardwood concealed edge strips, hung to steel frames:

| | | | | |
|---|-------------------------------------|----|------|--|
| 1 | 40mm Door 870 x 2100mm high (DE/05) | No | 1.00 | |
|---|-------------------------------------|----|------|--|

SECTION NO.3

BILL NO.3

IRONMONGERY

PREAMBLES

The General Preambles for Trades (2017 Edition) as published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said General Preambles will be entertained. The following "Supplementary Preambles" are incorporated in this bill to satisfy the requirements of the project and shall take precedence over the provisions of the said General Preambles

SUPPLEMENTARY PREAMBLES

Proprietary items:

Where applicable, the manufacturers' names or product catalogue titles are given in sub-headings preceding the items. Note that the manufacturers names specified in this trade are for the purposes of competitive pricing. Prices are to be based on the specific products/articles specified. On request, returnable samples are to be provided to the Project Manager for consideration

Locks:

Notwithstanding Clause 2, Item 3 of the "Ironmongery" trade of the Standard System (7th Edition, 2015) of Measuring Building Work, descriptions of locks shall be deemed to include two keys per lock

Finishes to ironmongery:

Where applicable, finishes to ironmongery are indicated by suffixes in accordance with the following list: BS Satin bronze lacquered CH Chromium plated SC Satin chromium plated SE Silver enamelled GE

LOCKS

Union

| | | | |
|---|---|----|---|
| 1 | 75mm Four lever mortice lock set comprising of four lever lock (code 2268-786 and "Dove range" satin chrome finished handles (ref. AL6D22-05AS) | No | 9 |
| 2 | Union ref. AL8730AS door stop plugged and screwed to wall or floor | No | 9 |

SECTION NO.3

BILL NO.4

PAINTWORK

SUPPLEMENTARY PREAMBLES
NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

PREPARATORY WORK TO EXISTING WORK
Previously painted plastered surfaces

| | | |
|---|----|--------|
| Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth, bonding liquid must be applied where required | | |
| Previously painted metal surfaces Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal | | |
| Previously painted wood surfaces Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth | | |
| PAINT ON PLASTER Prepare, stop and paint one coat approved alkali resistant primer and two coats Super Acrylic PVA paint for interior use | | |
| On internal walls | m2 | 420.80 |
| Prepare, stop and paint one coat approved alkali resistant primer, one coat universal undercoat and two coats eggshell enamel paint | | |
| On External walls | m2 | 739.31 |
| PAINT ON FIBRE CEMENT Prepare, stop, paint nail heads with flat oil paint and apply one coat alkali resistant primer and two coats acrylic emulsion paint for exterior use | | |
| On ceilings | m2 | 160.10 |
| PAINT ON METAL Prepare, touch up factory primer, paint one coat zinc chromate primer, one undercoat and two coats high gloss enamel paint | | |
| On door frames | m2 | 12.62 |
| On windows with burglar bars | m2 | 8.10 |
| PAINT ON WOOD Prepare, grain fill and apply three coats polyurethane clear matt varnish | | |
| On doors | m2 | 42.53 |

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|--|------|---|--|--|
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| BUILDING SUMMARY | | | | |
| WATERPROOFING | | | | |
| CARPENTRY AND JOINERY | | | | |
| IRONMONGERY | | | | |
| PAINTWORK | | | | |
| PRELIMINARIES | | | | |
| ALTERATIONS | | | | |
| BUILDING | | | | |
| Sub Total 1 - BUILDING COSTS | | | | |
| CONTINGENCY SUM | | | | |
| Allow the sum of 10% (Ten percent) of the above sub total for Contingencies to be spent as the Principal Agent may direct and to be deducted in whole or in part if not required | Item | 1 | | |
| Sub total BUILDINGS 2 (VAT excl.) | | | | |
| Value Added Tax | 15% | | | |
| Total (VAT INCL.) | | | | |

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of institution | State |
|-----------|-----------------|---------------------|-------|
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2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder