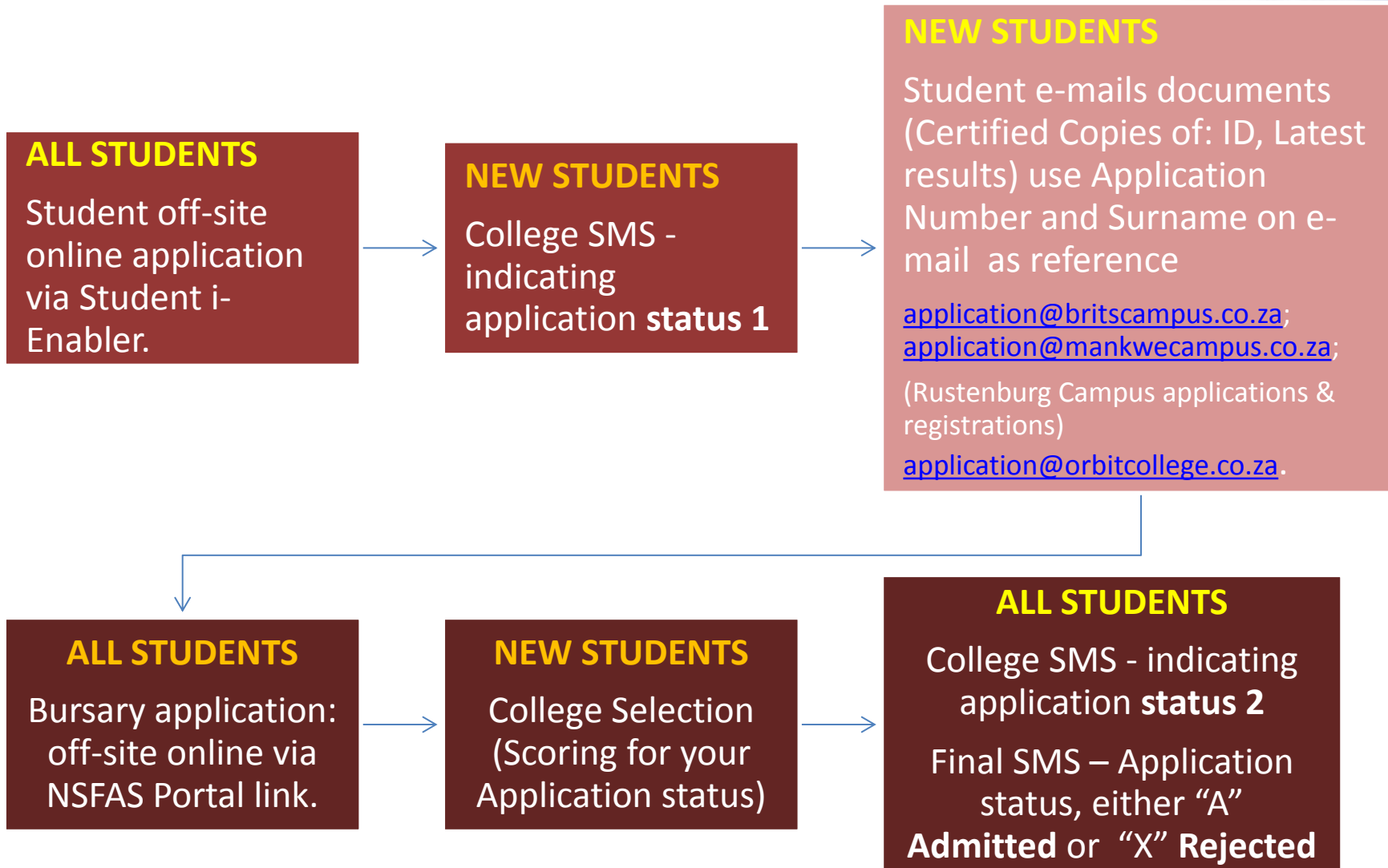




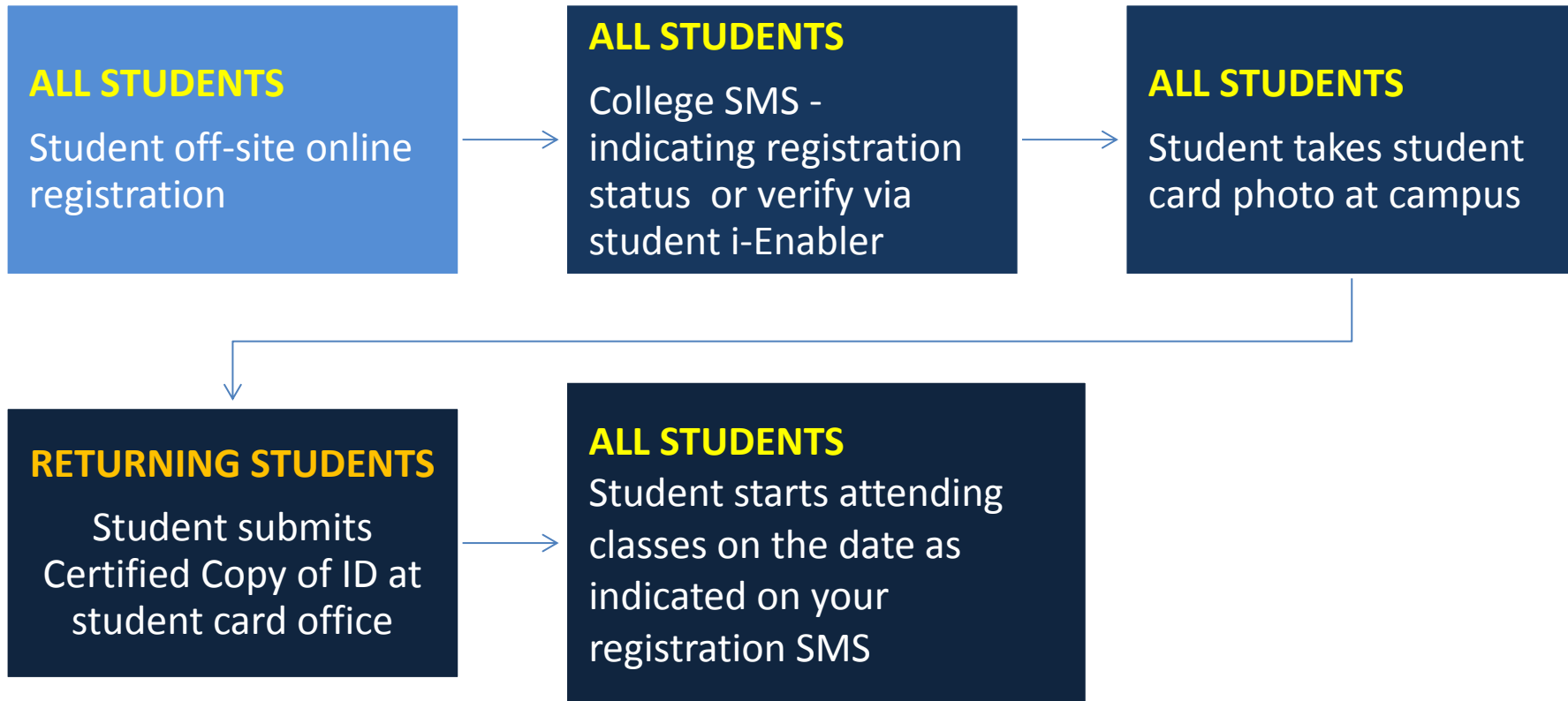
# **New & Returning Student Guide to Online Application & Registration**

# Application Flow



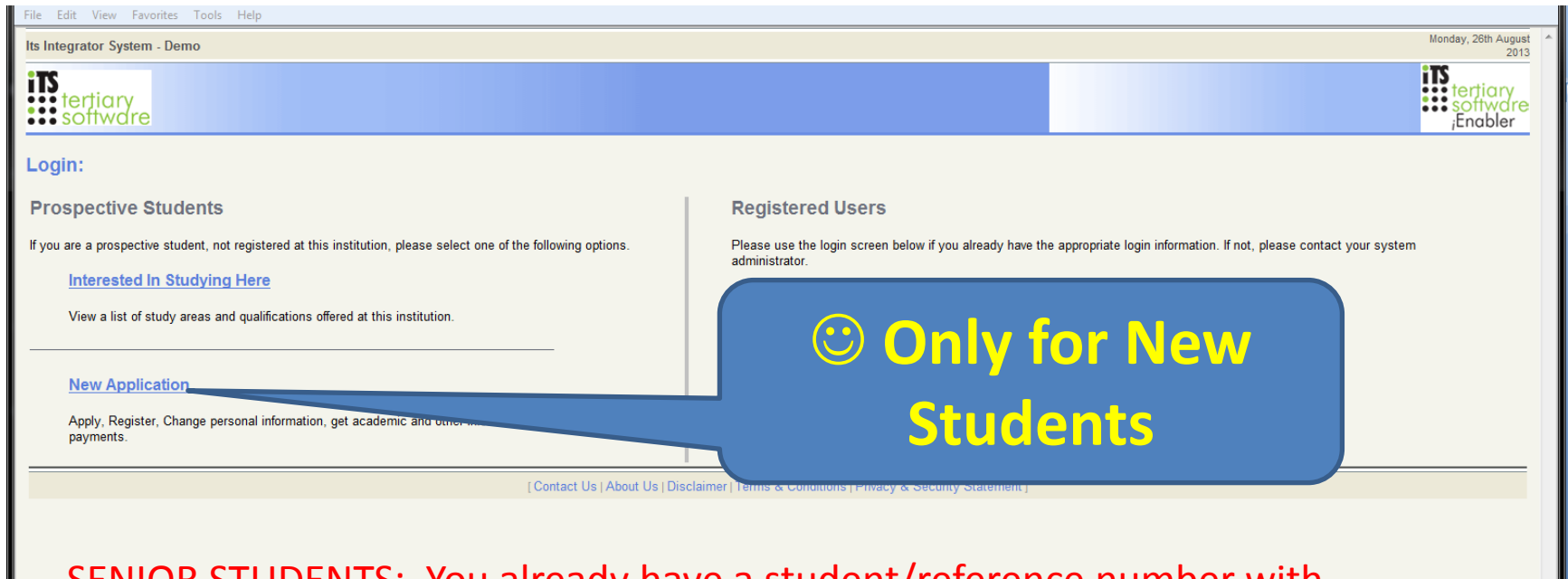


# Registration Flow



# Application process

Application wizard- i-enabler



File Edit View Favorites Tools Help

Its Integrator System - Demo Monday, 26th August 2013

ITS tertiary software

ITS tertiary software iEnabler

**Login:**

**Prospective Students**

If you are a prospective student, not registered at this institution, please select one of the following options.

[Interested In Studying Here](#)


View a list of study areas and qualifications offered at this institution.

[New Application](#)

Apply, Register, Change personal information, get academic and other... payments.

**Registered Users**

Please use the login screen below if you already have the appropriate login information. If not, please contact your system administrator.

 **Only for New Students**

[Contact Us](#) | [About Us](#) | [Disclaimer](#) | [Terms & Conditions](#) | [Privacy & Security Statement](#)

**SENIOR STUDENTS:** You already have a student/reference number with pin. Go straight to “Registered” Users section and key in student/reference number and pin & then “login”.

**If you have forgotten the pin, request a new pin via the system.**



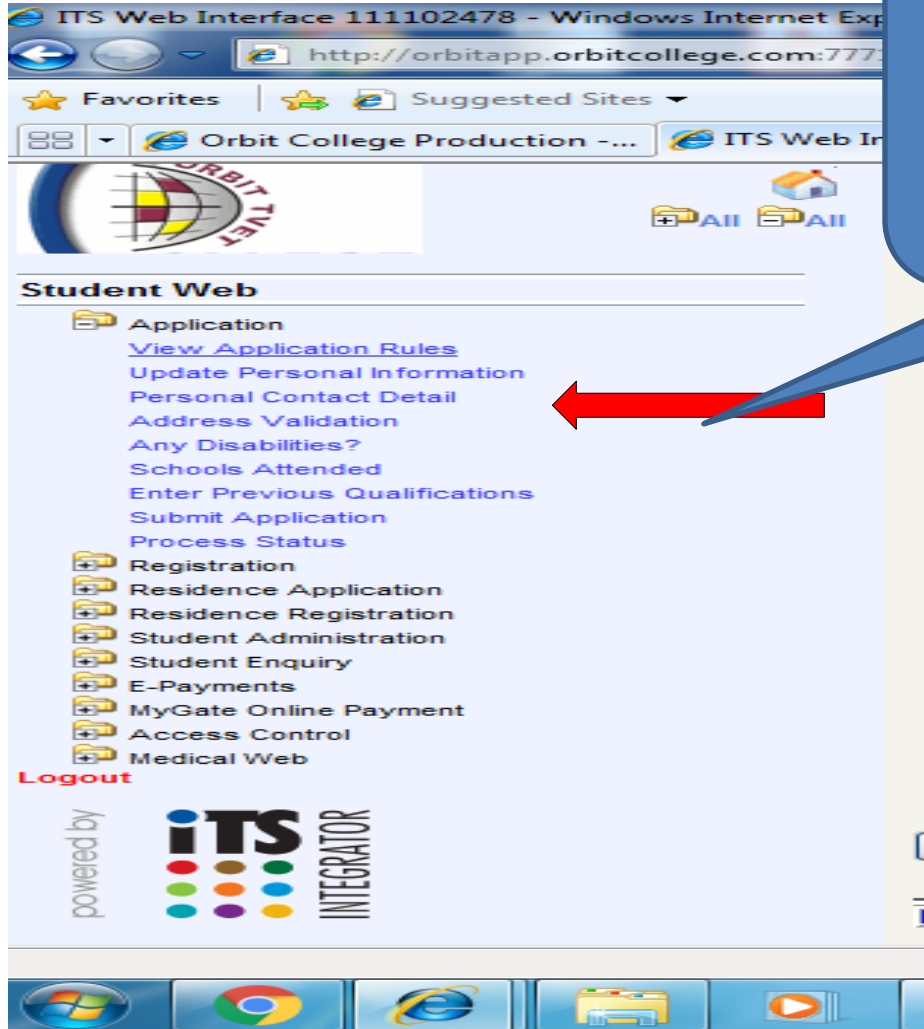
## When applying, remember to:

- Use UPPER CASE when typing
- Complete all fields as indicated
- “Save” or “Accept” to move to next step.
- Complete all 9 steps of application process

**NB! If you have indicated disability ensure that you submit proof via the email address provided for applications**

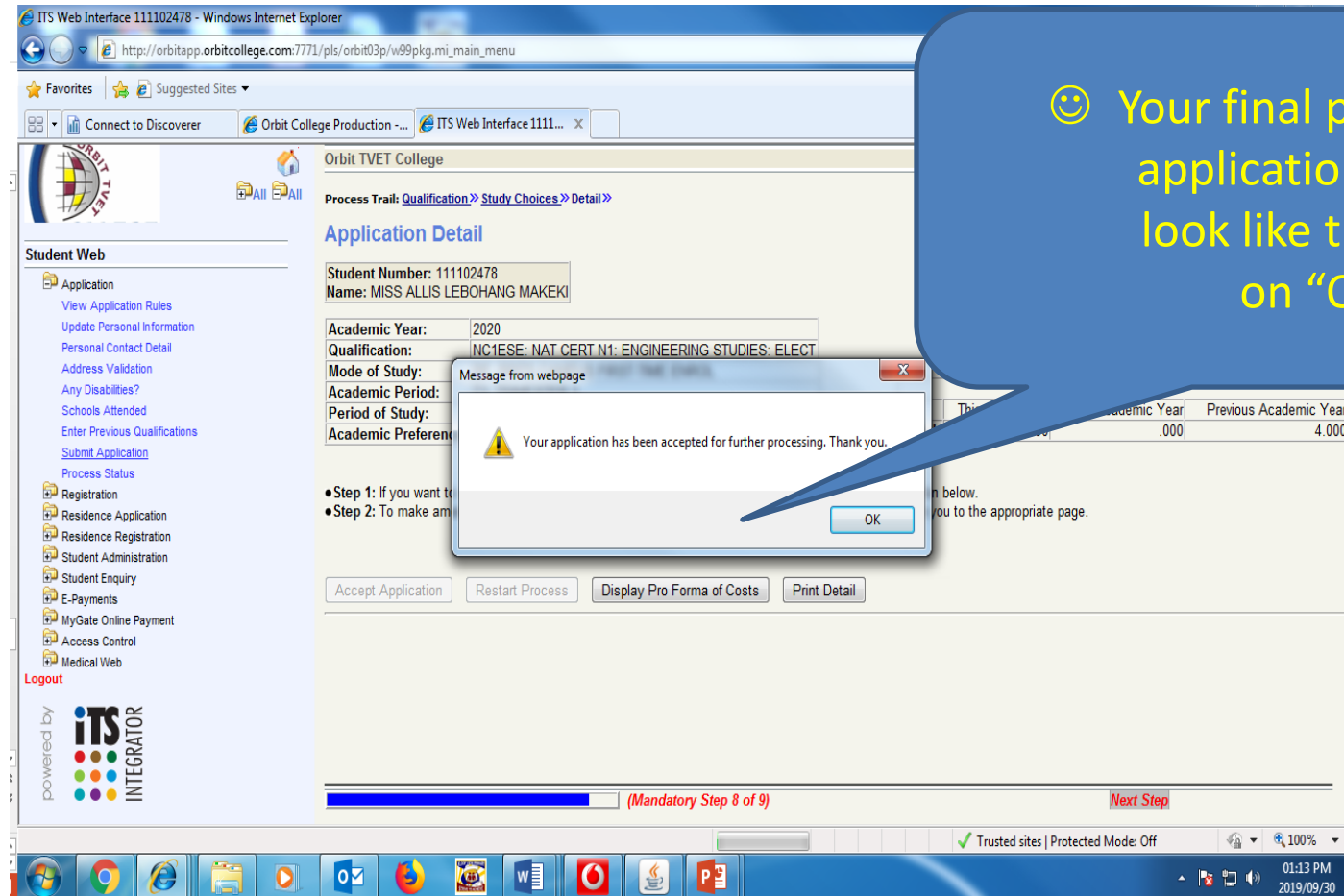


# Application process: 9 steps



☺ Complete all 9 steps

# Application process- step 9



ITS Web Interface 111102478 - Windows Internet Explorer  
 http://orbitapp.orbitcollege.com:7771/pls/orbit03p/w99pkg.mi\_main\_menu

Orbit TVET College

Process Trail: [Qualification](#) >> [Study Choices](#) >> [Detail](#) >>

### Application Detail

Student Number: 111102478  
 Name: MISS ALLIS LEBOHANG MAKEKI

Academic Year: 2020  
 Qualification: NC1ESE: NAT CERT N1: ENGINEERING STUDIES: ELECT  
 Mode of Study:  
 Academic Period:  
 Period of Study:  
 Academic Preference:

Message from webpage

**!** Your application has been accepted for further processing. Thank you.

OK

• Step 1: If you want to...  
 • Step 2: To make am...

Accept Application Restart Process Display Pro Forma of Costs Print Detail

powered by **ITS INTEGRATOR**

(Mandatory Step 8 of 9) [Next Step](#)

Trusted sites | Protected Mode: Off 100%

01:13 PM 2019/09/30

😊 Your final process of application should look like this, click on "OK".



# Application process

## Take note!

- Application is now submitted for approval
- Remember you are **not registered yet!**
- Please wait until you have received an “A” (Admitted) status on the Student i-Enabler **BEFORE attempting to register**
- All outstanding documentation e.g. ID, Passport, final results etc. must be emailed before your application will be approved. Any outstanding documentation will result in you not being able to register.





# Registration process

- Log in
- Click on 'I Accept' Rules and Regulations before you can continue
- Subject selection (click on **"Save"**)
- Choice of study (First time (F) or Repeater (P)) – Remember to **"Save/Accept"**
- Summary of cost and subjects selection **"Save/Accept"**
- Now you can print a Proof of Registration (PDF)



# Registration process

☺ Remember to type your student/reference number & PIN then 'Login'

☺ If you have forgotten the pin, you can contact the Campus

## Registered Users

Please use the login screen below if you have the appropriate login information. If not, please contact your system administrator.

Student  Personnel  Other  Admin

Student Number: 111300114

Pin:  (numeric digits. Do not start with a 0.)

☺ Step 1&2/9 are compulsory. 3 to 9 are view/print steps

The screenshot shows a web browser window with the ITS Web Interface. The left sidebar contains a menu with the following items: Application, Registration, Rules And Regulations, Submit Registration, Proof Of Registration, Subject Cancellation, Proof and Cost, Process Status, Proof of Registration - PDF, Financial Aid Applications, Process Status, Residence Application, Residence Registration, Student Administration, Student Enquiry, E-Payments, MyGate Online Payment, Access Control, Medical Web, Logout. A red arrow points to the 'Registration' item in the menu. The main content area shows a 'Login:' section with a 'Please select one of the following options.' prompt and a 'Registered Users' section with a login form.



# When your Registration is complete:

- Please go to the Student Card Office to print your card

## Take note:

- The Registration & Application system on the i-Enabler is only open for a specified period – ask your campus/check College website for more info
- Exemptions, Cancellations, Supplementary Exams (NCV) & Exam Only (NATED) must be done by the College Admin Staff – therefore documentation must be completed and submitted to the campus administration