



ORBIT TVET COLLEGE

MIS & STUDENT ENROLMENT UNIT

2026 APPLICATION PROCEDURE FOR NEW STUDENTS

YOU ARE CONSIDERED A NEW STUDENT IF YOU ARE: APPLYING/INTENDING TO APPLY AT ORBIT TVET COLLEGE FOR THE FIRST TIME IN A QUALIFICATION.

1. It is mandatory for all new students to **complete the Career Guidance Questionnaire and write a Placement Assessment Test**, which is completed online using the following link: <https://learnerprofiler.com/?c=orb21stl>

Please note that placement assessment is a selection and placement tool, it does not test your IQ.

2. Apply online by using the link to the ORBIT Application Wizard, which will be available on the Learner Profiler once ALL Learner Profiler steps have been completed. **IT IS MANDATORY FOR ALL NEW APPLICANTS TO CAPTURE SCHOOL LEAVING SUBJECTS ON THE APPLICATION SYSTEM.**

3. The below documentation will be required of you when you make an application. IT IS MANDATORY THAT **CERTIFIED CLEAR BLACK AND WHITE COPIES** OF THE LATEST SCHOOL RESULTS AND ID/PASSPORT BE UPLOADED TO THE APPLICATION SYSTEM.

All Applicants: (Documents must not be older than 6 months)

- Certified clear black and white copy of your ID
- Certified clear black and white copy of your latest results

Foreign students: (Documents must not be older than 3 months)

- Certified black and white copies of passport
- SAQA approved foreign qualification
- Proof of medical insurance or cover
- Valid study permit

If you are a student from another TVET College and you wish to continue with ORBIT, you will be required to upload all your results from your previous institution, including a transfer letter.

All documents will become the property of the College once submitted. If documents are not in English they must be accompanied by a certified translation in English.

4. All new students MUST apply for an NSFAS bursary first by accessing the following NSFAS Portal link: (<https://www.nsfas.org.za/content/>)

Please refer to the NSFAS website for information on the supporting documents required when applying.

5. A selection committee will review your application and academic records. The selection criteria is available on the College website. If you meet the requirements, you will be notified via an SMS, alternatively check your status on the i-Enabler system under **"ACADEMIC ADMISSION STATUS"**. *Please make sure that the contact number you provide is valid.*

6. Once your application has been finally approved you will receive an SMS, alternatively check your status on the i-Enabler system under **"ACADEMIC ADMISSION STATUS"** indicating **"ADMITTED"**. **Note: You have 3 days in which to complete your registration once you have received your admission SMS.**

Take note that no final approvals will be done during the APPLICATION process. The status of your application will be dependent on your latest results and the College selection criteria. **PROVISIONAL ACCEPTANCE DOES NOT GUARANTEE YOU SPACE AS YOU WILL ONLY BE CONSIDERED REGISTERED ONCE YOU HAVE RECEIVED PROOF OF REGISTRATION FROM THE SYSTEM.**

If your application is rejected, you may access the necessary appeals procedure which is available in the college admission policy.